

A G E N D A

JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS

County Government Center Board Room

December 12, 2006

7:00 P.M.

-
- A. CALL TO ORDER**
 - B. ROLL CALL**
 - C. CONSENT CALENDAR**
 - 1. Minutes – November 28, 2006, Regular Meeting
 - D. PUBLIC HEARING**
 - 1. Property Disposal
 - E. BOARD REQUESTS AND DIRECTIVES**
 - F. ADJOURNMENT**

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AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 28TH DAY OF NOVEMBER 2006, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. CALL TO ORDER

B. ROLL CALL

John J. McGlennon, Chairman
Jay T. Harrison, Sr., Vice Chairman
James O. Icenhour, Jr.
Bruce C. Goodson
M. Anderson Bradshaw

Larry M. Foster, Acting Secretary
Leo P. Rogers, County Attorney
Danny W. Poe, Acting General Manager

C. CONSENT CALENDAR

Mr. Poe provided an overview of the item on the Consent Calendar.

Mr. Harrison made a motion to adopt the item on the Consent Calendar.

On a roll call vote, the vote was AYE; Harrison, Icenhour, Goodson, Bradshaw, McGlennon (5).
NAY: (0).

1. Minutes – October 24, 2006, Regular Meeting
2. Walnut Grove Sewer Modification Contract – Utility Participation Agreement

RESOLUTION

WALNUT GROVE SEWER MODIFICATION CONTRACT – UTILITY

PARTICIPATION AGREEMENT

WHEREAS, staff identified the opportunity to avoid the installation of grinder pumps in the Walnut Grove Development and to extend gravity sewer service to the Kristiansand Subdivision; and

WHEREAS, the Regulations Governing Utility Service allow the James City Service Authority (JCSA) to enter into a Utility Participation Agreement with a developer to provide the terms of payment to make system improvements to it's own development and to an adjoining subdivision; and

WHEREAS, staff and Anderson-Hughes, LLC, have agreed on a payment of \$170,000 to be applied toward the sewer line extension from the Walnut Grove development to the Kristiansand Subdivision.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, authorizes the General Manager to sign a Utility Participation Agreement with Anderson-Hughes, LLC, providing the terms of payment to the JCSA to extend the sewer infrastructure from Walnut Grove to serve a portion of the Kristiansand Subdivision.

3. Easement Agreement – 160 Nina Lane

RESOLUTION

EASEMENT AGREEMENT – 160 NINA LANE

WHEREAS, the James City Service Authority desires to extend a gravity sewer service line from the Walnut Grove Development to the Kristiansand Subdivision; and

WHEREAS the proposed sewer line will cross private property owned by Frederick Scott Coursen, identified as James City County Tax Map No. 2320600091 and more commonly known as 160 Nina Lane (the “Property”); and

WHEREAS, JCSA has offered to purchase a sewer line easement across the Property for \$4,300 and JCSA will remove the current septic system from the Property.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, authorizes the General Manager to sign an agreement and appropriate documents associated with acquiring this easement to construct a gravity sewer service line from Walnut Grove Development to Kristiansand Subdivision.

D. PUBLIC HEARING

1. Easement Release – Two Rivers Country Club

Mr. Poe explained that this public hearing pertained to an easement release to provide for an extension of the Two Rivers Country Club House in Governor’s Land. Mr. Poe stated the property owner wished to add an extension to the facility, but a sewer line terminated at the rear of the facility. Mr. Poe stated staff was in favor of allowing the property owner to shorten the sewer line to only serve the clubhouse and having the Authority release the easement.

Mr. McGlennon opened the Public Hearing.

As no one wished to speak to this matter, Mr. McGlennon closed the public hearing.

Mr. Harrison made a motion to adopt the resolution

On a roll call vote, the vote was AYE; Harrison, Icenhour, Goodson, Bradshaw, McGlennon (5).
NAY: (0).

RESOLUTION

EASEMENT RELEASE – TWO RIVERS COUNTRY CLUB

WHEREAS, as a result of the expansion of the Two Rivers Country Club, approximately 92 linear feet of existing sewer line needs to be released; and

WHEREAS, a portion of the original easement is no longer necessary.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, authorizes the General Manager of the James City Service Authority to sign the appropriate documents providing for the release of the portion of the Two Rivers Country Club easement that is no longer needed.

E. BOARD REQUESTS AND DIRECTIVES - None

F. ADJOURNMENT

Mr. Goodson made a motion to adjourn.

The motion passed by a unanimous voice vote.

Mr. McGlennon adjourned the Board at 7:48 p.m.

Sanford B. Wanner
Secretary to the Board

MEMORANDUM

DATE: December 12, 2006
TO: The Board of Directors
FROM: Robert H. Smith, Acting General Manager, James City Service Authority (JCSA)
SUBJECT: Property Disposal

This meeting has been advertised as a public hearing on the sale of surplus property listed below. The property is available as the result of the demolition of the water facility that was previously located on the property.

<u>Parcel Number</u>	<u>Address</u>	<u>Acres</u>	<u>Buildable</u>
1640300011	125 Riverview Plantation Drive	.651	Yes

This parcel is large enough that a home can be constructed on it and will be disposed of at market price. The proceeds for this parcel will be used to offset the costs of upgrading the water system serving the neighborhood.

Staff recommends the Board approve the attached resolution authorizing the General Manager to sign the appropriate documents to transfer this parcel to the future owner.

Robert H. Smith

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Attachment

RESOLUTION

PROPERTY DISPOSAL

WHEREAS, the staff of the James City Service Authority has determined that the parcel listed below is no longer needed; and

<u>Parcel Number</u>	<u>Address</u>	<u>Acres</u>	<u>Buildable</u>
1640300011	125 Riverview Plantation Dr.	.651	Yes

WHEREAS, the parcel will be offered for sale for at market value.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby authorizes the General Manager to sign the appropriate documents necessary to dispose of the parcel as described above.

John J. McGlennon
Chairman, Board of Directors

ATTEST:

Sanford B. Wanner
Secretary to the Board

Adopted by the Board of Directors of the James City Service Authority, James City County, Virginia, this 12th day of December, 2006.

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Surplus Parcel Lot 125 Riverview Plantation



0 50 100 Feet

